

The Church of Scotland

Perth Riverside Church of Scotland

Congregation No. 281702

Charity No. SC 011113

Annual Report & Accounts for 2022

Reference and Administrative Information

Charity Name: Perth Riverside Church of Scotland

Charity Registration Number: SC 011113

Contact Address:



Trustees

For the whole of 2022 and to date of signing



Principal Office Bearers



Independent Examiner



Bankers



Trustees' Annual Report - year ended 31 December 2022

Structure, governance and management

The Church is administered in accordance with the terms of the Deed of Constitution (Unitary Form), Recruitment and Appointment of Trustees.

Members of the Kirk Session are the charity trustees. The Kirk Session members are Elders of the Church and are chosen from those members of the Church who are considered to have the appropriate gifts and skills. The Minister, who is a member of the Kirk Session, is elected by the Congregation and inducted by Presbytery.

We have begun to form small groups to help develop and apply our mission in particular areas. The first group to be formed is the Pastoral Care Group. They have worked with the Minister and Kirk Session to support the congregation during 2020.

Objectives and Activities

The Church of Scotland is Trinitarian in doctrine, reformed in tradition and Presbyterian in polity. It exists to glorify God and to work for the advancement of Christ's Kingdom throughout the world. As a national church, it acknowledges a distinctive call and duty to bring the ordinances of religion to the people in every parish of Scotland through a territorial ministry. It co-operates with other Churches in various ecumenical bodies in Scotland and beyond.

Perth Riverside Church of Scotland is a Christian community based in north Perth.

As a church we seek to fulfil our mission, aims and values through regular Christians worship, community activities and service to our parish.

Our Mission Statement

Our Mission Statement; pray, serve, grow.

Our Aims are;

- Grow as a community of Jesus' disciples.
- Serve each other, our neighbours, our parish, our city and beyond using our abilities and our building.
- Pray as a way of life.

Our Values

Faith, nurture and generosity.

Achievements and Performance

Attendance

Over the last year our attendances have returned to pre-covid levels. We have seen several new individuals and families join our community.

Overview of 2022 at Riverside

Services & Small Groups

Our services have been relatively well attended and we have resumed the breakfast service on the last Sunday of each month. We have also begun to meet on Sunday evenings for Bible study and our house groups have resumed to meet in person with one group continuing to meet online.

Community Work

Our Cafe, Martha's Kitchen, has been open since March 2022, it provides food and drinks to people from our neighbourhood and beyond. We have also been able to provide volunteer opportunities and internships in the cafe. The 'Let's not waste it' project provides weekly meals to carers in collaboration with PKAVS. We have also operated as a warm space and recently received a small grant towards this. Our building is let daily, offering space to local organisations and businesses. An Architect firm has been engaged to design the community/church space at Bertha Park. At both Riverside and Bertha Park we are currently collaborating with other community organisations to support young people and families.

Church Life

Our congregation meets weekly for worship on both Sunday morning and evening. Throughout the week we continue to meet in small groups in homes and in the church building. Our gardening and 'Knit and Natter' groups meet regularly. In collaboration with the cafe team we have held several community outreach activities and our annual community event 'The Nativity Experience' was again a great success.

Financial Review

Riverside recorded a deficit of £19,632 in 2022, following 2021's surplus of £6,476. However, these figures are somewhat misleading because Riverside provides supervisory, administrative and accounting support to the Bertha Park project. The Bertha Park restricted funds form part of our accounts, and in 2021 they showed a surplus of £15,369. Riverside Church cannot touch this money. Excluding the Bertha Park money from our accounts we would have recorded a 2021 deficit of £8,893 and a 2022 deficit of £18,299.

We have transferred significant amounts of money in both directions between unrestricted funds and restricted funds, in agreement with the relevant bodies. This has been to pay for the set up of the Martha's Kitchen project, and also to reflect money spent in accordance with the reduction we were granted in our Church of Scotland Ministries and Mission Allocation payment. This necessary practice of transfers has exposed a weakness in the design of our accounting system, which was never intended to handle such complications. The system will be redesigned as a matter of priority in 2023.

The best basis for a comparison in our financial performance is the unrestricted funds deficit before transfers. This improved slightly from £11,365 to £10,196. This remains an unsustainable position.

After giving declined by 10% in 2021 we saw an increase of 17% in 2022 (excluding legacies and donations to Bertha Park). We also saw an increase in income from hall rentals of £10,700 (more than three fold). The 2021 figure was badly affected by Covid lockdown. A more useful comparison is with 2019 and 2022 is 42% higher. Martha's Kitchen also began to generate money, bringing in a net figure of £2,157.

The overall picture is still very challenging. The unrestricted fund balances are extremely low and we will be unable to meet any significant expenditure on the building or manse without fundraising or support from the Church of Scotland. We are still heavily dependent on relatively few families. As noted last year the newer, and younger, people who have joined us tend not to have as much disposable income.

Reserves Policy

The reserves figure is a notional item that does not appear in the accounts. It reflects the amount of money we believe we should hold in the bank as a precaution. Our policy has been to hold reserves of £25,000. However, we no longer have sufficient unrestricted funds to meet this reserving target. Our fund balances are currently £23,428 (setting aside Bertha Park money), of which £16,549 is in restricted funds.

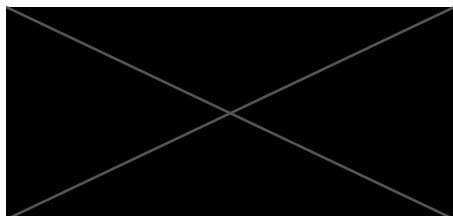
Statement of Trustees' Responsibilities

Charity law requires the trustees to prepare financial statements for each financial year which show a true and fair view of the state of affairs of the charity and its financial activities for that financial period. In preparing those financial statements, the trustees are required to:

- ◇ Select suitable accounting policies and then apply them consistently;
- ◇ Make judgements and estimates which are reasonable and prudent;
- ◇ State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- ◇ Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees and signed on their behalf



Date 30th March 2023

Perth Riverside Church of Scotland

SC 011113

Independent Examiner's Report to the Trustees of Perth Riverside Church of Scotland

I report on the accounts of the charity for the year ended 31st December 2020 which are set out on pages 6-11.

Respective responsibilities of trustees and examiner

The Charity Trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustees Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

The Charity Trustees consider that the audit requirement of Regulation 10 (1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

- 1 which gives me reasonable cause to believe that in any material respect the requirements:
 - ◇ to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulation, and
 - ◇ to prepare accounts which accord with the accounting records and comply with regulations 9 of the 2006 Accounts Regulations have not been met or,
- 2 to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Auditor's signature: Date 30th March 2023



Perth Riverside Church Receipts & Payments Account, year to 31st December 2022

		Unrestricted Funds 2022 £	Restricted Funds 2022 £	Endowment Funds 2022 £	Total 2022 £	Total 2021 £
Receipts	Note					
Donations	3	£44,718.82	£3,222.57	£0.00	£47,941.39	£43,500
Activities for Generating Funds						
Rental of premises	£15,246.00					
Other activities for gen funds	£398.00					
Café	£8,533.06					
		£24,177.06			£24,177.06	£4,449
Legacies		£1,000.00	£0.00		£1,000.00	£0
Bank & Deposit interest		£0.00		£0.00	£0.00	£0
		£69,895.88	£3,222.57	£0.00	£73,118.45	£47,949
Sale of assets		£0.00			£0.00	£300
Sale of investments		£0.00			£0.00	£0
Grants		£2,944.00	£3,336.38		£6,280.38	£45,882
Receipts from General Trustees		£0.00			£0.00	£0
Other Receipts		£0.00			£0.00	£0
Total Receipts		£72,839.88	£6,558.95	£0.00	£79,398.83	£94,131
Payments	4					
Costs of generating funds		£6,409.12			£6,409.12	£56
Charitable activities		£76,626.26	£15,995.25		£92,621.51	£87,598
Governance costs		£0.00			£0.00	£0
Total Payments		£83,035.38	£15,995.25	£0.00	£99,030.63	£87,655
Excess of Receipts over Payments for the year before transfers		-£10,195.50	-£9,436.30	£0.00	-£19,631.80	£6,476
Transfers		£3,715.41	-£3,715.41	£0.00	£0.00	£0.00
Excess of Receipts over Payments for the year		-£6,480.09	-£13,151.71	£0.00	-£19,631.80	£6,476

Perth Riverside Church Statement of Balances at 31st December 2022

	Bank Balances 2022	Unrestricted Funds 2022	Restricted Funds 2022	Endowment Funds 2022	Total 2022	Total 2021
	£	£	£	£	£	£
Bank & Deposit Balances						
Bank & deposit balances b/f	£61,097.28	£13,359.44	£47,303.84	£0.00	£60,663.28	£54,186.88
+/- net expenses/income not cleared b/f	-£434.00					
Movement in year:						
Excess of receipts over payments for 2022	-£19,631.80	-£6,480.09	-£13,151.71	£0.00	-£19,631.80	£6,476.40
+/- net expenses/income not cleared c/f	-£7,920.47					
Bank & deposit balances c/f	<u>£33,111.01</u>	<u>£6,879.35</u>	<u>£34,152.13</u>	<u>£0.00</u>	<u>£41,031.48</u>	<u>£60,663.28</u>
2 alternative bank recs, Both must be zero. See comment.>>	£0.00				-£0.00	<< See comment in cell E13.
Investments at market value						
(cost £ xxxxx)	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Assets						
Gift Aid Receivable		£342.36	£0.00	£0.00	£342.36	£315.00
Income invoiced but not received/cleared		£5,590.00	£0.00	£0.00	£5,590.00	£143.00
		£5,932.36	£0.00	£0.00	£5,932.36	£458.00
Liabilities						
Expenses incurred but not paid/cleared		£1,988.11	£0.00	£0.00	£1,988.11	-£892.00
Cost of repair not yet billed		£0.00	£0.00	£0.00	£0.00	£0.00
		<u>£7,920.47</u>	<u>£0.00</u>	<u>£0.00</u>	<u>£7,920.47</u>	<u>-£434.00</u>

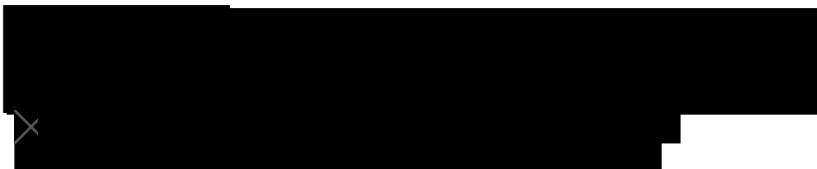
NB: in the above statement the "Bank Balances" figures are taken from bank statements. The funds figures and the total for the year are the balances in our accounts. The two sets of figures are reconciled by the net expenses/income that was not cleared at the start and end of the year. If the reconciliations match then the discrepancy figure is zero. There is a positive figure for 'expenses incurred but not paid/cleared' because we overpaid our MMA charge by £2,442. The Church of Scotland agreed to repay that. The money was received in January 2023.

In preparing these financial statements:

- the Trustees are of the opinion that the charity is entitled to the exemption from audit conferred by Regulation 10(1)(d) of the Charities Accounts (Scotland) Regulations 2006.
- the Trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records and prepares financial statements in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

The accounts were approved by the Kirk Session on 30th March 2023.

For and on behalf of the Kirk Session.



Perth Riverside Church

Notes to the Accounts

1 Trustee Remuneration and Related Party Transactions

No trustee or person related to a trustee received any remuneration in the period from 1st January 2022 to 31st December 2022.

David Rankin, our minister and therefore a trustee, was reimbursed for £623 in miscellaneous expenses. The church also paid £960 to the Church of Scotland to cover expenses incurred by David. Further, the church paid Council Tax of £3,433 for the manse.

No trustee or a person related to a trustee had any personal interest in any contract or transaction entered into by the charity during the year.

2 Movement in Funds

	Fund balances b/f	Income	Expenses	Transfers for period	Fund balances c/f
Unrestricted Funds					
General Fund	-£98.25	£63,945.59	-£72,832.15	£9,206.23	£221.42
Fabric Fund	£0.00	£0.00	-£1,001.80	£1,001.80	£0.00
Boiler Fund	£3,209.83	£0.00	£0.00	-£209.83	£3,000.00
Youth Work Fund (unrestricted)	£0.00	£0.00	£0.00	£0.00	£0.00
Mission Fund	£0.00	£0.00	-£374.01	£374.01	£0.00
Children's Outing	£216.00	£0.00	£0.00	£0.00	£216.00
Designated Donations	£0.00	£0.00	£0.00	£0.00	£0.00
Community Work (Helen's bequest)	£10,000.00	£0.00	£0.00	-£7,000.00	£3,000.00
Gardening Group	£31.86	-£161.23	-£2,451.36	£2,500.20	£241.93
Let's Not Waste It	£0.00	£200.00	£0.00	£0.00	£200.00
Martha's Kitchen Revenue Fund	£0.00	£8,533.06	-£6,376.06	-£2,157.00	£0.00
Total Unrestricted Funds	£13,359.44	£72,839.88	-£83,035.38	£3,715.41	£6,879.35
Restricted Funds					
Res. Fund #1 Youth	£11,706.35	£0.00	£0.00	£0.00	£11,706.35
Res. Fund #2 Mission (MMA reduction)	£6,000.00	£0.00	£0.00	-£5,000.00	£1,000.00
Res. Fund #3a Bertha Park General	£1,732.05	£1,707.70	-£2,818.33	£362.50	£983.92
Res. Fund #3b Bertha Park Shop	£17,123.75	£30.00	-£614.58	£0.00	£16,539.17
Res. Fund #3c BP Funeral Donations	£80.00	£0.00	£0.00	£0.00	£80.00
Res. Fund #4 Martha's Kitchen	£4,205.69	£4,821.25	-£12,562.34	£7,025.00	£3,489.60
Res. Fund #5 Audio Visual	£6,456.00	£0.00	£0.00	-£6,102.91	£353.09
Total Restricted Funds	£47,303.84	£6,558.95	-£15,995.25	-£3,715.41	£34,152.13
Total	£60,663.28	£79,398.83	-£99,030.63	£0.00	£41,031.48
			Change in balances of all funds=>		-£19,631.80
			Reconciliation with R&P figure=>		-£19,631.80

NB: there are no endowment funds.

Purposes of Designated Funds

The Fabric Fund was established for the maintenance of the church building. It was set up in 2011. Expenditure categorised as "repairs and other Fabric Fund expenditure", or as "manse fabric" comes out of this fund.

The Boiler Fund was set up in 2020 for the replacement and ongoing repair of the central heating boiler.

The Youth Work Fund was established to provide support for Riverside's mission work with local youth.

The Community Work fund was set up in 2018 with a legacy and is intended for community work. The transfers from this fund were to cover expenditure that was paid for out of the fund.

The Mission Fund exists to ensure that we have money set aside for our core purpose of sharing the good news of God's love. It was set up in 2011. Expenditure categorised as "Mission" or "Outreach" comes out of this fund.

The Gardening Group fund was set up at the request of members of the congregation to hold money from plants that they sold and which would be used for expenditure on the garden. This complicated the accounting and is one of the reasons that the system will be redesigned.

Let's Not Waste It was set up in 2022 to hold grant money for a community project that does not qualify as a restricted fund.

The children's outings fund was set up in 2015 following a gift from the family of Matt McKean, a member who died in 2010. Matt's family wanted the money to be used for some form of children's outing. The trustees have full discretion over how this money will be used.

The Designated Donations fund was created to hold money that has been raised with the express intention of donating it to an external charity. The exact destination is at the discretion of the Kirk Session, so it cannot be a Restricted Fund.

Purposes of Restricted Funds

Restricted Fund #1 (youth work) holds the remainder of the money that was raised between 2004 and 2006 to pay the salary of a youth worker. She resigned before the end of her contract and a replacement was not appointed. The youth worker post was managed by Perth Riverside Church and Perth YMCA as a joint project, committed to Christian youth work in Riverside's parish. This money is assigned to a restricted fund because it can be spent only on projects that are approved by both Riverside and Perth YMCA. That is why it is held in a separate fund from the general Youth Work Fund, which can be spent at the discretion of the trustees.

Restricted fund #2 Mission (MMA reduction) was set up to allow us to account to the Church of Scotland for spending money that they provided by reducing our MMA payment, subject to certain conditions.

The Martha's Kitchen and Audio Visual funds were set up to allow us to account to grant providers. We must be able to show that we have spent the grants appropriately.

The Bertha Park funds are held in our bank accounts, but they are not Riverside's money.

3 Analysis of Donations & Other Income

	Unrestricted funds 2022	Restricted funds 2022	Total 2022	2021
Gift Aid donations	£29,655		£29,655	£26,525
Tax recovered on Gift Aid donations	£7,776		£7,776	£7,113
Tax recovered through GASDS	£1,182		£1,182	£811
Ordinary offerings (open plate)	£3,464		£3,464	£2,810
Other offerings, donations, etc.	£2,642	£3,223	£5,865	£6,243
Legacies (general fund)	£1,000		£1,000	£0
	<u>£45,719</u>	<u>£3,223</u>	<u>£48,941</u>	<u>£43,500</u>
	2022	2022	2022	2021
Grants	£2,944	£3,336	£6,280	£45,882
Café income (gross)	£8,533		£8,533	£0
Hall rental	£15,246		£15,246	£4,449
Other activities for generating funds	£398		£398	£0
	<u>£27,121</u>	<u>£3,336</u>	<u>£30,457</u>	<u>£50,331</u>
Total income in this analysis			£79,399	£93,831
Total income in income sheet			£79,399	£94,131
Discrepancy			£0	£300
* [place items explaining discrepancy here]			£0	£300
Discrepancy adjusted for items excluded from income analysis=>			£0	£0

£16,938 of donations came from trustees (ie members of the Session) and people to whom they are connected (ie their immediate family). This figure included Gift Aid. The 2021 figure was £17,520.

4 Analysis of Payments

	Unrestricted funds 2022	Restricted funds 2022	Total 2022	2021
event catering & expenses	£33		£33	£0
café expenses	£6,376		£6,376	£56
costs (misc) of gen funds	£0		£0	£0
Costs of generating funds	£6,409	£0	£6,409	£56
Charitable activities				
alarms & security	£176		£176	£280
assets & equipment	£12,218		£12,218	£1,984
boiler fund	£0		£0	£16,898
broadband	£596		£596	£428
CCLI licence	£911		£911	£528
children's outings	£0		£0	£0
cleaning services	£3,540		£3,540	£1,223
cleaning materials	£569		£569	£83
Let's Not Waste It	£0		£0	£0
donations & gifts	£630		£630	£245
electric	£5,092		£5,092	£2,606
gardening	£2,451		£2,451	£1,774
gas	£5,020		£5,020	£2,811
insurance	£2,578		£2,578	£2,589
manse council tax (P&KC)	£3,433		£3,433	£3,345
manse expenses (ex CT/ins)	£1,835		£1,835	£711
manse fabric	£948		£948	£42
mission & outreach	£374		£374	£710
MMA	£23,412		£23,412	£22,963
phone	£295		£295	£258
Presbytery Assessment	£497		£497	£397
printing, stationery, postage, admin expense	£193		£193	£256
pulpit duties	£61		£61	£0
repairs & other Fabric Fund expenditure	£54		£54	£0
restricted fund #1 youth work		£0	£0	£0
restricted fund #2 mission (MMA reduction)		£0	£0	£0
restricted fund #3a Bertha Park general		£2,818	£2,818	£2,604
restricted fund #3b Bertha Park shop		£615	£615	£0
restricted fund #3c BP spending of funeral donations		£0	£0	£0
restricted fund #4 Martha's Kitchen		£12,562	£12,562	£14,557
staff expenses	£1,114		£1,114	£1,458
staff wages	£8,706		£8,706	£8,184
toilets servicing	£328		£328	£308
training	£1,370		£1,370	£15
window cleaning	£225		£225	£270
youth work (designated fund)	£0		£0	£73
	£83,035	£15,995	£99,031	£87,655
Governance costs	£0	£0	£0	£0
Other payments	£0	£0	£0	£0

5 Minister's Stipend

All Church of Scotland congregations contribute towards the National Stipend Fund, which bears the costs of all ministers' stipends and employer's contributions for National Insurance, pensions and the Housing and Loan Fund. Ministers' stipends are paid in accordance with the National Stipend Scale, which is related to the years of service. For 2022 the minimum stipend was £28,700 and the maximum stipend (in the 5th and subsequent years) £35,269.

6 Collections for Third Parties

The church did not make any collections for third parties.