

**The Church of Scotland**

**Perth Riverside Church of Scotland**

**Congregation No. 281702**

**Charity No. SC 011113**

**Annual Report & Accounts for 2021**

## Reference and Administrative Information

Charity Name: Perth Riverside Church of Scotland

Charity Registration Number: SC 011113

Contact Address: 

## Trustees

*For the whole of 2021 and to date of signing*



*From 1<sup>st</sup> January 2021 to 31<sup>st</sup> October 2021*



## Principal Office Bearers



## Independent Examiner



## Bankers

Bank of Scotland  
10-16 King Edward Street  
Perth  
PH1 5UT

# Trustees' Annual Report - year ended 31 December 2021

## Structure, governance and management

The Church is administered in accordance with the terms of the Deed of Constitution (Unitary Form), Recruitment and Appointment of Trustees.

Members of the Kirk Session are the charity trustees. The Kirk Session members are Elders of the Church and are chosen from those members of the Church who are considered to have the appropriate gifts and skills. The Minister, who is a member of the Kirk Session, is elected by the Congregation and inducted by Presbytery.

We have begun to form small groups to help develop and apply our mission in particular areas. The first group to be formed is the 'Pastoral Care Group' They have worked with the Minister and Kirk Session to support the congregation during 2020.

## Objectives and Activities

The Church of Scotland is Trinitarian in doctrine, reformed in tradition and Presbyterian in polity. It exists to glorify God and to work for the advancement of Christ's Kingdom throughout the world. As a national church, it acknowledges a distinctive call and duty to bring the ordinances of religion to the people in every parish of Scotland through a territorial ministry. It co-operates with other Churches in various ecumenical bodies in Scotland and beyond.

Perth Riverside Church of Scotland is a Christian community based in north Perth.

As a church we seek to fulfil our mission, aims and values through regular Christians worship, community activities and service to our parish.

## ***Our Mission Statement***

Our Mission Statement; pray, serve, grow.

Our Aims are;

- Grow as a community of Jesus' disciples.
- Serve each other, our neighbours, our parish, our city and beyond using our abilities and our building.
- Pray as a way of life.

## ***Our Values***

Faith, nurture and generosity.

## **Achievements and Performance**

### ***Attendance***

In early May 2021 we were able to return to in person services. This was due to the relaxation of lockdown rules and also the replacement of our central heating boilers. Attendances have been slightly lower than pre-covid but in general church attendance numbers are picking up. We continue to provide online teaching material each week.

### ***Overview of 2021 at Riverside***

#### **Services & Small Groups**

We continue to meet online for house groups although some house groups are again starting to meet face to face. Our Sunday services are supplemented by online teaching for those who are unable to attend church meetings. Most in-person groups stopped meeting in the building during lockdown and most have not yet restarted. We are taking the opportunity to rethink our activities.

#### **Community Work**

Our community work continues to grow in strength. During 2021 our community development worker was able to engage in significant fund-raising to develop our community work once lockdown ended. This has allowed the continuing refurbishment of our cafe area and the purchase of some materials for the Bertha Park building. In November 2021, The General Trustees of the Church of Scotland purchased a shop unit at Bertha Park on behalf of the Presbytery Mission Initiative which we supervise. Meanwhile the Pioneer Minister, who is managed by Riverside, has worked hard to engage and support the community while working without a physical base. In addition to developing the cafe, the Community Development Worker has helped initiate micro-allotments in Muirton and has developed very good working relationships with other development groups and funders.

As soon as was permitted we began to let out the church building and this has returned to similar levels of activity as pre-lock down. We are working in collaboration with other local agencies and in particular local schools to support young people in the area.

#### **Church Life**

Church life has not yet returned to 'normal'. In particular we have not been able to socialise after church services. The Breakfast Service has not restarted. But we were able to host the Nativity Experience 2021 which was a great event and well supported by the church and wider community. The Gardening group has continued to meet and develop the church grounds.

Covid and the associated lockdowns has allowed us to reconsider our direction and activities. We have not rushed to return to exactly how things were. Instead we are trying to focus on the development of our cafe and facilities as a community resource allowing us to serve our parish and neighbourhoods.

## **Financial Review**

We recorded a surplus of £6,476 in 2021, following 2020's surplus of £2,059 in 2019. However, this surplus was possible only because Riverside provides supervisory, administrative and accounting support to the Bertha Park project. The Bertha Park restricted funds form part of our accounts, and in 2021 they showed a surplus of £15,369. Riverside Church cannot touch this money. Without it we would have recorded a deficit of £8,893.

Our boiler broke down in 2020 and we set up a fund to buy a replacement. A mix of fund raising from the congregation and grants brought in £7,875 in 2020 and £12,808 in 2021. Expenditure on the new boiler was £16,898. We are assuming that new boiler was paid for from the grants and should be able to transfer the money that was not required from the Boiler Fund to the General Fund, subject to agreement from the donors in the congregation.

Giving declined by 10%, largely because of a fall in Gift Aided giving, which is our main source of income. Historically we have been heavily reliant on relatively few families who have been with the church for a long time. The newer, and younger, people who have joined us tend not to have as much disposable income, so the fall in giving is not a great surprise.

Expenditure increased by 40% to £87,655. This was predictable rather than dramatic. This increase is attributable to the heavy spending on the boiler and Martha's Kitchen.

## **Reserves Policy**

The reserves figure is a notional item that does not appear in the accounts. It reflects the amount of money we believe we should hold in the bank as a precaution. Our policy is to hold reserves of £25,000, which currently represents approximately four months expenditure. We believe that our small size, and reliance on relatively few members require us to have such a prudent level of reserves.

## **Statement of Trustees 'Responsibilities**

Charity law requires the trustees to prepare financial statements for each financial year which show a true and fair view of the state of affairs of the charity and its financial activities for that financial period. In preparing those financial statements, the trustees are required to:

- ◇ Select suitable accounting policies and then apply them consistently;
- ◇ Make judgements and estimates which are reasonable and prudent;
- ◇ State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- ◇ Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **Approved by the Trustees and signed on their behalf**



` Date 23<sup>rd</sup> March 2022

# Perth Riverside Church of Scotland

SC 011113

## Independent Examiner's Report to the Trustees of Perth Riverside Church of Scotland

I report on the accounts of the charity for the year ended 31st December 2020 which are set out on pages 6-11.

### ***Respective responsibilities of trustees and examiner***

The Charity Trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustees Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

The Charity Trustees consider that the audit requirement of Regulation 10 (1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

### ***Basis of independent examiner's statement***

My examination is carried out in accordance with regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### ***Independent examiner's statement***

In the course of my examination, no matter has come to my attention

- 1 which gives me reasonable cause to believe that in any material respect the requirements:
  - ◇ to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulation, and
  - ◇ to prepare accounts which accord with the accounting records and comply with regulations 9 of the 2006 Accounts Regulations have not been met or,
- 2 to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Date 14<sup>th</sup> April 2022

## Perth Riverside Church Receipts & Payments Account, year to 31<sup>st</sup> December 2021

		Unrestricted Funds 2021 £	Restricted Funds 2021 £	Endowment Funds 2021 £	Total 2021 £	Total 2020 £
<b>Receipts</b>	<b>Note</b>					
Donations	3	£38,860.65	£4,639.80	£0.00	£43,500.45	£48,221
Activities for Generating Funds						
Rental of premises		£4,449.00				
Other activities for gen funds		£0.00				
Café		£0.00				
		£4,449.00			£4,449.00	£3,778
Legacies		£0.00	£0.00		£0.00	£0
Bank & Deposit interest		£0.00		£0.00	£0.00	£0
		£43,309.65	£4,639.80	£0.00	£47,949.45	£51,999
Sale of assets		£300.00			£300.00	£0
Sale of investments		£0.00			£0.00	£0
Grants		£15,518.96	£30,362.64		£45,881.60	£12,669
Receipts from General Trustees		£0.00			£0.00	£0
Other Receipts		£0.00			£0.00	£0
<b>Total Receipts</b>		<b>£59,128.61</b>	<b>£35,002.44</b>	<b>£0.00</b>	<b>£94,131.05</b>	<b>£64,668</b>
<b>Payments</b>	<b>4</b>					
Costs of generating funds		£56.25			£56.25	£152
Charitable activities		£70,437.51	£17,160.89		£87,598.40	£62,457
Governance costs		£0.00			£0.00	£0
<b>Total Payments</b>		<b>£70,493.76</b>	<b>£17,160.89</b>	<b>£0.00</b>	<b>£87,654.65</b>	<b>£62,609</b>
<b>Excess of Receipts over Payments for the year before transfers</b>		<b>-£11,365.15</b>	<b>£17,841.55</b>	<b>£0.00</b>	<b>£6,476.40</b>	<b>£2,059</b>
Transfers		-£911.25	£911.25	£0.00	£0.00	£0.00
<b>Excess of Receipts over Payments for the year</b>		<b>-£12,276.40</b>	<b>£18,752.80</b>	<b>£0.00</b>	<b>£6,476.40</b>	<b>£2,059</b>

## Perth Riverside Church Statement of Balances at 31<sup>st</sup> December 2021

	Bank Balances 2021	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Endowment Funds 2021 £	Total 2021 £	Total 2020 £
<b>Bank &amp; Deposit Balances</b>						
Bank & deposit balances b/f	£52,921.16	£25,635.84	£28,551.04	£0.00	£54,186.88	£52,128.04
+/- net expenses/income not cleared b/f	£1,265.72					
<b>Movement in year:</b>						
Excess of receipts over payments for 2021	£6,476.40	-£12,276.40	£18,752.80	£0.00	£6,476.40	£2,058.85
+/- net expenses/income not cleared c/f	£434.00					
Bank & deposit balances c/f	<u>£61,097.28</u>	<u>£13,359.44</u>	<u>£47,303.84</u>	<u>£0.00</u>	<u>£60,663.28</u>	<u>£54,186.88</u>
Discrepancy	£0.00				-£0.00	
<b>Investments at market value</b>						
(cost £ xxxxxx)	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
<b>Assets</b>						
Gift Aid Receivable		£315.00	£0.00	£0.00	£315.00	£1,232.50
Income invoiced but not received/cleared		£143.00	£0.00	£0.00	£143.00	£319.00
		<u>£458.00</u>	<u>£0.00</u>	<u>£0.00</u>	<u>£458.00</u>	<u>£1,551.50</u>
<b>Liabilities</b>						
Expenses incurred but not paid/cleared		-£892.00	£0.00	£0.00	-£892.00	-£285.78
Cost of repair not yet billed		£0.00	£0.00	£0.00	£0.00	£0.00
		<u>-£434.00</u>	<u>£0.00</u>	<u>£0.00</u>	<u>-£434.00</u>	<u>£1,265.72</u>

NB: in the above statement the "Bank Balances" figures are taken from bank statements. The funds figures and the total for the year are the balances in our accounts. The two sets of figures are reconciled by the net expenses/income that was not cleared at the start and end of the year. If the reconciliations match then the discrepancy figure is zero.

In preparing these financial statements:

- the Trustees are of the opinion that the charity is entitled to the exemption from audit conferred by Regulation 10(1)(d) of the Charities Accounts (Scotland) Regulations 2006.
- the Trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records and prepares financial statements in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

The accounts were approved by the Kirk Session on 23<sup>rd</sup> March 2022.

For and on behalf of the Kirk Session.



Minister

Elder

# Perth Riverside Church

## Notes to the Accounts

### 1 Trustee Remuneration and Related Party Transactions

No trustee or person related to a trustee received any remuneration in the period from 1st January 2021 to 31st December 2021.

our minister and therefore a trustee, was reimbursed for £470 in miscellaneous expenses. The church also paid £1,200 to the Church of Scotland to cover expenses incurred by . Further, the church paid Council Tax of £3,345 for the manse.

No trustee or a person related to a trustee had any personal interest in any contract or transaction entered into by the charity during the year.

### 2 Movement in Funds

	Fund balances b/f	Income	Expenses	Transfers for period	Fund balances c/f
<b>Unrestricted Funds</b>					
General Fund	£917.94	£45,920.16	-£50,997.26	£4,060.91	-£98.25
Fabric Fund	£2,524.32	£0.00	-£42.28	-£2,482.04	£0.00
Boiler Fund	£7,875.00	£12,807.94	-£16,897.94	-£575.17	£3,209.83
Youth Work Fund (unrestricted)	£2,280.19	£0.00	-£73.09	-£2,207.10	£0.00
Mission Fund	£1,822.39	£0.00	-£709.54	-£1,112.85	£0.00
Children's Outing	£216.00	£0.00	£0.00	£0.00	£216.00
Designated Donations	£0.00	£0.00	£0.00	£0.00	£0.00
Community Work (Helen's bequest)	£10,000.00	£0.00	£0.00	£0.00	£10,000.00
Gardening Group	£0.00	£400.51	-£1,773.65	£1,405.00	£31.86
<b>Total Unrestricted Funds</b>	<b>£25,635.84</b>	<b>£59,128.61</b>	<b>-£70,493.76</b>	<b>-£911.25</b>	<b>£13,359.44</b>
<b>Restricted Funds</b>					
Res. Fund #1 Youth	£11,706.35	£0.00	£0.00	£0.00	£11,706.35
Res. Fund #2 Mission (MMA reduction)	£6,000.00	£0.00	£0.00	£0.00	£6,000.00
Res. Fund #3a Bertha Park General	£2,203.97	£1,894.94	-£2,604.36	£237.50	£1,732.05
Res. Fund #3b Bertha Park Shop	£1,362.50	£15,437.50	£0.00	£323.75	£17,123.75
Res. Fund #3c BP Funeral Donations	£0.00	£80.00	£0.00	£0.00	£80.00
Res. Fund #4 Martha's Kitchen	£7,278.22	£11,134.00	-£14,556.53	£350.00	£4,205.69
Res. Fund #5 Audio Visual	£0.00	£6,456.00	£0.00	£0.00	£6,456.00
<b>Total Restricted Funds</b>	<b>£28,551.04</b>	<b>£35,002.44</b>	<b>-£17,160.89</b>	<b>£911.25</b>	<b>£47,303.84</b>
<b>Total</b>	<b>£54,186.88</b>	<b>£94,131.05</b>	<b>-£87,654.65</b>	<b>£0.00</b>	<b>£60,663.28</b>

NB: there are no endowment funds.

#### Purposes of Designated Funds

The Fabric Fund was established for the maintenance of the church building. It was set up in 2011. Expenditure categorised as "repairs and other Fabric Fund expenditure", or as "manse fabric" comes out of this fund. Prior to 2019 the Fabric Fund did not cover the manse. We changed our accounting so that the Fabric Fund covers both the church building and the manse.

The Youth Work Fund was established to provide support for Riverside's mission work with local youth.

The Mission Fund exists to ensure that we have money set aside for our core purpose of sharing the good news of God's love. It was set up in 2011. Expenditure categorised as "Mission" or "Outreach" comes out of this fund.

The children's outings fund was set up in 2015 following a gift from the family of Matt McKean, a member who died in 2010. Matt's family wanted the money to be used for some form of children's outing. The trustees have full discretion over how this money will be used.

The Designated Donations fund was created to hold money that has been raised with the express intention of donating it to an external charity. The exact destination is at the discretion of the Kirk Session, so it cannot be a Restricted Fund.

#### Purposes of Restricted Funds

Restricted Fund #1 (youth work) holds the remainder of the money that was raised between 2004 and 2006 to pay the salary of a youth worker. She resigned before the end of her contract and a replacement was not appointed. The youth worker post was managed by Perth Riverside Church and Perth YMCA as a joint project, committed to Christian youth work in Riverside's parish. This money is assigned to a restricted fund because it can be spent only on projects

that are approved by both Riverside and Perth YMCA. That is why it is held in a separate fund from the general Youth Work Fund, which can be spent at the discretion of the trustees.

Restricted fund #2 Mission (MMA reduction) was previously a designated fund. It was reclassified to reflect the conditions imposed on Riverside by the Church of Scotland for spending the money.

### 3 Analysis of Donations & Other Income

	<b>Unrestricted funds 2021</b>	<b>Restricted funds 2021</b>	<b>Total 2021</b>	<b>2020</b>
Gift Aid donations	£26,525		£26,525	£31,735
Tax recovered on Gift Aid donations	£7,113		£7,113	£8,365
Tax recovered through GASDS	£811		£811	£246
Ordinary offerings (open plate)	£2,810		£2,810	£985
Other offerings, donations, etc.	£1,603	£4,640	£6,243	£6,891
Legacies (general fund)	£0		£0	£0
	<u>£38,861</u>	<u>£4,640</u>	<u>£43,500</u>	<u>£48,221</u>
	<b>2021</b>	<b>2021</b>	<b>2021</b>	<b>2020</b>
Grants	£15,519	£30,363	£45,882	£12,669
Café income (gross)	£0		£0	£21
Hall rental	£4,449		£4,449	£3,757
Other activities for generating funds	£0		£0	£0
	<u>£19,968</u>	<u>£30,363</u>	<u>£50,331</u>	<u>£16,447</u>
<b>Total income in this analysis</b>			<b>£93,831</b>	<b>£64,668</b>
<b>Total income in income sheet</b>			<b>£94,131</b>	<b>£64,668</b>
Discrepancy			<u>£300</u>	<u>£0</u>
* sale of cooker (classed as sale of assets)			<u>£300</u>	<u>£0</u>
Discrepancy adjusted for items excluded from income analysis=>			<u>£0</u>	<u>£0</u>

£17,520 of donations came from trustees (ie members of the Session) and people to whom they are connected (ie their immediate family). This figure included Gift Aid. The 2020 figure was £18,362.

#### 4 Analysis of Payments

	Unrestricted funds 2021	Restricted funds 2021	Total 2021	2020
event catering & expenses	£0		£0	£0
café expenses	£56		£56	£152
costs (misc) of gen funds	£0		£0	£0
<b>Costs of generating funds</b>	<b>£56</b>	<b>£0</b>	<b>£56</b>	<b>£152</b>
<b>Charitable activities</b>				
alarms & security	£280		£280	£700
assets & equipment	£1,984		£1,984	£660
boiler fund	£16,898		£16,898	£0
broadband	£428		£428	£485
CCLI licence	£528		£528	£512
children's outings	£0		£0	£0
cleaning services	£1,223		£1,223	£1,139
cleaning materials	£83		£83	£126
donations (designated for 3rd parties)	£0		£0	£0
donations & gifts	£245		£245	£680
electric	£2,606		£2,606	£2,926
gardening	£1,774		£1,774	£1,155
gas	£2,811		£2,811	£5,407
insurance	£2,589		£2,589	£2,544
manse council tax (P&KC)	£3,345		£3,345	£3,317
manse expenses (ex CT/ins)	£711		£711	£127
manse fabric	£42		£42	£245
mission & outreach	£710		£710	£397
MMA	£22,963		£22,963	£27,137
phone	£258		£258	£345
Presbytery Assessment	£397		£397	£689
printing, stationery, postage, photocopy	£256		£256	£29
pulpit duties	£0		£0	£0
repairs & other Fabric Fund expenditure	£0		£0	£2,362
restricted fund #1 youth work		£0	£0	£0
restricted fund #2 mission (MMA reduction)		£0	£0	£0
restricted fund #3a Bertha Park general		£2,604	£2,604	£1,286
restricted fund #3b Bertha Park shop		£0	£0	£0
restricted fund #3c BP spending of funeral donations		£0	£0	£0
restricted fund #4 Martha's Kitchen		£14,557	£14,557	£692
staff expenses	£1,458		£1,458	£726
staff wages	£8,184		£8,184	£8,184
toilets servicing	£308		£308	£272
training	£15		£15	£0
window cleaning	£270		£270	£315
youth work (designated fund)	£73		£73	£0
	<b>£70,494</b>	<b>£17,161</b>	<b>£87,655</b>	<b>£62,609</b>
<b>Governance costs</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>
<b>Other payments</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>

## **5 Minister's Stipend**

All Church of Scotland congregations contribute towards the National Stipend Fund, which bears the costs of all ministers' stipends and employer's contributions for National Insurance, pensions and the Housing and Loan Fund. Ministers' stipends are paid in accordance with the National Stipend Scale, which is related to the years of service. For 2020 the minimum stipend was £28,700 and the maximum stipend (in the 5<sup>th</sup> and subsequent years) £35,269.

## **6 Collections for Third Parties**

The church did not make any collections for third parties.